

# **SRI VENKATESWARA ENGINEERING COLLEGE, SURYAPET**

## **RECRUITMENT NOTIFICATION – 2019**

### **Qualifications & Experience Prescribed for Teaching Posts**

#### **1) Professors**

**Qualifications & Experience:** BE/B.Tech. & ME/M.Tech. in relevant subject with 1<sup>st</sup> class or equivalent either in UG/PG with Ph.D. or equivalent in appropriate discipline. Post Ph.D. publications & guiding Ph.D students is highly desirable.

Minimum of 10 Years teaching /research/ industrial experience of which at least 5 Years should at the level of Assoc. Professor.

**OR**

Minimum of 13 Years' experience in teaching and / or research and /or industry.

In case of research experience, good academic record and books / research / research paper publications / IPR / Patents record shall be required as deemed fit by the expert members of the selection committee.

If industry experience is considered, the same shall be at managerial level equivalent to Associate Professor with active participation record in devising / designing, planning, executing, analyzing, quality control, innovating, training, technical books / research paper publications / IPR / patents, etc., as deemed fit by expert members of the Selection Committee.

A minimum score as stipulated in Academic Performance Indicator (API) based on performance based Appraised system (PBAS), set out in AICTE regulations 2012.

#### **2) Associate Professors**

**Qualifications & Experience:** BE/B.Tech. & ME/M.Tech. in relevant subject with 1<sup>st</sup> class or equivalent either in UG/PG with Ph.D. or equivalent in appropriate discipline. Post Ph.D. publications & guiding Ph.D students is highly desirable.

Minimum of 5 Years experience in teaching and/or research and/or industry of which atleast 2 Years post Ph.D. experience is desirable.

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A Minimum score as stipulated in the Academic Performance Indicator (API) based on performance based appraisal system (PBAS), set out in AICTE regulations 2012.

### **3) Assistant Professors**

#### **a. ENGG.:**

**Qualifications & Experience:** BE/B.Tech. & ME/M.Tech. in relevant branch with 1<sup>st</sup> class or equivalent either in BE/B.Tech or ME/M.Tech.

#### **b. H & B.S.:**

**Qualifications & Experience:**

- i. Masters degree in relevant subject of H&BS with First Class or equivalent at Bachelor's or Master's level from any recognized Indian University.
- ii. Candidate must have cleared National Eligibility Test (NET) conducted by UGC, CSIR or similar test accredited by UGC list SLET/SET.
- iii. Notwithstanding any contained in sub clauses (i) & (ii) to this clause, a candidate, who has a Ph.D. degree awarded before 2009, or has been awarded a Ph.D. degree after 2009 in accordance with the University Grants Commission (Minimum Standards & Procedure for award of Ph.D. degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment as Assistant Professor in Technical institutions.

### **4) Training & Placement Officer**

**Qualifications & Experience:** Master's degree in Business Administration (MBA) with First Class with 5 Years experience. Due weight age shall be given to a person from the reputed industrial background with good managerial and communicational skill.

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### **5) Administrative Officer**

Any Bachelors/Master's degree from a recognized University with a minimum of 10 Yrs. Experience in any Technical Education institution, out of which 5 Years as Asst. Admn. Officer /Admn. Officer or equivalent.

- Good interpersonal, organizational, time Management, negotiation, communication and Computer skills are essential.
- Conversant with legal procedures along with exposure to service rules pertaining to academic institution is desirable.

### **6) Accountant**

**Qualifications & Experience:** Minimum 1<sup>st</sup> class in M.Com/MBA (Finance) from any recognized University with a minimum of 10 Yrs experience in any reputed organization, out of which 5 Years as Asst. Accounts Officer/Accounts Officer or equivalent.

### **7) Front office Executive**

**Qualifications & Experience:** 1<sup>st</sup> Class graduate with minimum of 2 Years' experience as Front Office Executive or receptionist in a reputed organization. Experience in Higher Education institutes will be preferred. Knowledge in MS Office and Excel is desirable. Fluency in English, Hindi & Telugu.

### **8) Data Entry Operator**

**Qualifications & Experience:** 1<sup>st</sup> Class in Degree with 2 Years of experience in reputed institution with knowledge in Computer operation. Well versed with MS Office & Excel. Certificate in Desktop publishing will be preferred.

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### **Information to Candidates**

#### **General Terms & Conditions and Guide Lines to Candidates Applying for the above positions**

1. Candidates should satisfy themselves that they are eligible to apply before filling up the application form. The conditions prescribed cannot be relaxed.
2. The application form should be filled in by the candidate in his/her own handwriting and the signature at the end must be in full.
3. The management reserves the right to fill or not fill up any post(s) without assigning any reasons thereof.
4. Of all the candidates who have applied for certain post, only those shortlisted will be called for selection process. **In case of Assistant Professors, the selection process may include written test in their subjects and also their area of specialization depending upon the number of applications received.**
5. Candidates called for interview should bring all the original certificates of qualifications, marks memos and service certificates along with 2 sets of photo copies each.
6. Incomplete applications and applications received after the specified last date are liable to be rejected.
7. Candidates selected for appointment will be governed by the rules and regulations of Sri Venkateswara Engineering College, Suryapet, as applicable from time to time.
8. Original certificates should not be enclosed with the application form.
9. Candidates applying for more than one post should submit separate application for each post.

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